



MINUTES

ATTENDEES

Present at the meeting: Board Members Susan Kiefer (President), Kevin Keating (Vice President), Patty Jensen, Marissa Shepherd, Marta Tarantsey (joined at 4:05 pm).

Additional attendees: Frank Phillips (Interim Library Director), Kelda Vath (Assistant Director, Support Services), Joan Vigil (Assistant Director, Public Services), Heather Scott (Finance Manager), Josh Letsinger (Community Engagement Manager) Ginny Auer (Executive Director, Jackson County Library Foundation), Hannah Harding (Legal Counsel), and Yoli Diaz (Executive Assistant).

CALL TO ORDER/ROLL CALL

Director Kiefer called the meeting to order at 4:00 p.m. The Land Acknowledgement was read and roll call was taken.

INTRODUCTIONS/PROCLAMATIONS

Director Kiefer introduced a special guest, Robert Felthousen, RCC Librarian.

CONSENT AGENDA

Director Kiefer requested the Community Resource report to be moved up before resolution 2027-01.

MOTION: Director Keating moved to approve the consent agenda, Director Jensen seconded; the vote was unanimous, and the motion passed.

ORAL REQUESTS AND COMMUNICATIONS FROM AUDIENCE

None

NEW BUSINESS

Policy 5-10 Rules of Conduct and JCLS Suspension Guide

Joan Vigil, Assistant Director of Public Services, presented Policy 5-10, Rules of Conduct, with updates. The Board discussed that the revisions clarify the rules, strengthen staff protections, and improve the suspension and appeal process. Board members also expressed concerns that permanent bans and lengthy suspensions for certain violations may be too severe and suggested allowing discretion and providing clearer language regarding the appeals process. Following discussion of the revised policy, the Board voted to approve it.

MOTION: Director Keating moved to approve Policy 5-10 Rules of Conduct and Suspension Guide; Director Tarantsey seconded; the vote was unanimous, and the motion passed.

Tech Ed Services E-rate

Kelda Vath, Assistant Director of Support Services, presented the Tech Ed Services E-rate renewal contract. The board discussed renewing the contract and authorizing Interim Director Frank Phillips to sign the agreement.

MOTION: Director Tarantsey moved to approve the Tech Ed Services E-rate contract as presented. Director Jensen seconded; the vote was unanimous, and the motion passed.

RESOLUTION 2027-01

Heather Scott, Finance Manager, presented Resolution 2027-01, which amends the Fiscal Year 2027 budget to appropriate newly awarded grant funds for the Community Resources Department. The grants include \$10,000 from Reed and Carolee Walker Fund, \$10,000 from the Green Springs Fund, \$10,000 from the Toll & Wagner Charitable Fund, and \$5,000 from the Coleman Family Fund, all through the Oregon Community Foundation, to support the No Barriers Resource Program. Scott noted the grants were secured through the efforts of Thaddeus Crawford, Community Resource Manager with assistance from Ginny Auer, Executive Director of the Jackson County Library Foundation.

MOTION: Director Keating moved to approve Resolution 2027-01. Director Tarantsey seconded the motion. The vote was unanimous, and the motion passed

Roll Call Vote

Kiefer- Y

Jensen- Y

Tarantsey- Y

Shepherd – Y

Keating- Y

BMA Kickoff Meeting

Interim Library Director Frank Phillips provided an update on the Bradbury Miller Associates (BMA) kickoff meeting for the Executive Director search. He shared that a seven-member search committee has been established and, during the kickoff meeting, the committee reviewed the search timeline and upcoming meetings. The goal is to complete the hiring process by early November. Director Kiefer noted that all search committee meetings will be public. The search will include preliminary and final interview rounds; Director Jensen encouraged board members to participate in the candidate interviews, emphasizing that their involvement will be an important part of selecting the next Executive Director.

REPORTS

Community Resources

Thaddeus Crawford, Community Resource Department Manager, presented highlights of the library's role as a trusted community resource, emphasizing its efforts to connect patrons with essential social services and community resources. He shared that staff assist individuals facing challenges such as housing instability, mental health concerns, financial hardship, veteran services, transportation, and much more while providing referrals and follow up support. The community resource department helps ensure patrons are connected to the resources they need while maintaining an environment where everyone has equal access to services, regardless of their circumstances.

JCLF Report

Foundation Director Ginny Auer, shared a positive FY25-26 annual update, highlighting continued growth in fundraising, community engagement, and program impact. Since 2021, donor support has grown significantly, with donor retention remaining above national average. Auer shared that this year the Foundation exceeded its year-end fundraising goal and surpassed its Library Giving Day goal. The Foundation also expanded its community presence through book clubs, outreach events, fundraising partnerships and local events, increasing awareness of library services, and building stronger relationships with donors and community members.

Director's Report

Frank Phillips, Interim Library Director, reported that collective bargaining negotiations remain on schedule, with a 150-day bargaining period ending September 4. Negotiation sessions are set for July 30, August 6, and August

13. Phillips shared several contract articles have been agreed upon, while most remaining proposals are under review. Phillips said the goal is to complete negotiations by the deadline and provide the board with another update in September. He also highlighted the many great programs and services taking place across the library branches.

Policy Committee

Director Kiefer and Director Keating shared that the policy committee reviewed the policy Calendar schedule and Policy 5-10 Rules of Conduct, and JCLS Suspension Guide. There were no further discussions or questions.

Director Kiefer adjourned the JCLD Board Meeting at 5:39 p.m.

/s/ Yoli Diaz

Recording Secretary