



JACKSON COUNTY LIBRARY DISTRICT (JCLD)  
**JCLD SPECIAL BOARD MEETING**  
**INTERIM DIRECTOR CANDIDATE INTERVIEWS**  
Zoom Interviews  
Board Meeting Room  
205 S Central Ave, Medford, OR  
March 6, 2026, 4:00 p.m.

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**MINUTES**

**ATTENDEES**

Present at the meeting were: Board Members Susan Kiefer (President), Kevin Keating (Vice President), Patty Jensen, Marissa Shepherd and Marta Tarantsey.

Additional attendees: Brynn Fogerty (HR Manager)

**CALL TO ORDER/ROLL CALL**

President Kiefer called the meeting to order at 4:00 p.m. Roll call was taken, and the Land Acknowledgement read.

**INTERIM CADIDATE INTERVIEWS**

The Board interviewed three candidates for the Interim Director position: Josh Letsinger, Frank Phillips, and Robert Field. Director Kiefer opened each interview and asked candidates about their background and qualifications. Board members then asked a standardized set of questions, ensuring each candidate addressed the same topics, including leadership, personnel management, union negotiations, and community service. The board identified key priorities for the interim director such as improving staff cohesion, managing the budget, and developing a 12–18 month strategic roadmap for the organization. Each candidate brought different professional backgrounds and approaches to the role. Following the interviews, Director Kiefer recommended that board members use the interview scoring sheets to evaluate each candidate. Brynn Fogerty, HR Manager, offered to compile the board members' scores into a spreadsheet by question. Director Tarantsey encouraged board members to complete their evaluations promptly while the interviews were still fresh in their minds.

The board will review the evaluation sheets and decide on top interim candidates at the Special Board Meeting scheduled for Monday at 11:00 a.m.

**ADJOURN**

President Kifer adjourned the meeting at 6:52 p.m.

/s/ Yoli Diaz, Recording Secretary