



MINUTES

ATTENDEES

Present at the meeting: Board Members Susan Kiefer (President), Kevin Keating (Vice President) Patty Jensen, Marissa Shepherd (Absent) and Marta Tarantsey.

Additional attendees: Frank Phillips (Interim Director), Kelda Vath (Assistant Director, Support Services), Joan Vigil (Assistant Director, Public Services), Brynn Fogerty (HR Manager), Heather Scott (Finance Manager), Daniel Madrigal (Senior Accountant) David Mathieu (Budget Committee), Alicia Van Riggs (Budget Committee), Dave Kanner (Budget Committee), and Yoli Diaz (Executive Assistant)

Kevin Keating joined via zoom at 3:50 p.m.

CALL TO ORDER/ROLL CALL

President Kiefer called the meeting to order at 3:37 p.m. Roll call was taken. David Mathieu and Kevin Keating joined virtually. The Land Acknowledgement was read.

DISCUSSION ITEMS (Inform/Discuss)

Budget Process Overview

Finance Manager Heather Scott introduced two new Budget Committee citizen members, Dave Kanner and Alicia Van Riggs. She reviewed the budget process and the committee's responsibilities, noting that this was not an official meeting and members may not deliberate on the budget document until the first noticed meeting on May 6, 2026. Scott outlined discussion limitations under Oregon Local Budget Law and reviewed key steps in the process, including reviewing the budget before and during the first meeting, hearing the budget message, considering public comment, approving the budget, and approving the maximum property tax amount. She also shared slides with additional information about the budget process.

Budget Calendar FY 26-27

Scott also reviewed key financial assumptions for FY 2026–2027. Personnel costs currently represent 68% of the operating budget, and staff are evaluating branch hours and FTE levels to reduce this closer to 66%. Projected cost increases include approximately 12% for health insurance, 7.5% for facilities and maintenance contracts, and a COLA estimate of about 2.5%. Revenue projections assume approximately 4% growth in assessed property value with a 94% tax collection rate.

- First official Budget Committee meeting: May 6, 2026 at 3:30 p.m.
- Second meeting if necessary: May 13, 2026 at 3:30 p.m.
- Budget hearing currently scheduled for June 17, 2026, but may move to May 20, 2026 at 4:00 p.m.

First Amendment to Contract for Personal Services-Interim Director

Director Kiefer presented First Amendment to the Contract for Personal Services for the interim director. The Board has received a recommendation from the district's legal counsel to vote on entering into this First Amendment to the personal services contract for the interim director. The purpose of this amendment is to ensure that attorney-client

privilege between legal counsel and the district also extends to the interim director. Because the interim director is an independent contractor rather than an employee, these provisions must be established through a contract, unlike regular employees where such measures are typically inherent.

MOTION: Director Tarantsey moved to approve that JCLD Board vote to amend and accept the 1st Amendment to the GCLD contract for personal services for the interim director to retain legal services for the district and act upon and receive advice from legal counsel for the district, Director Jensen seconded, the motion passed (3-0, with 2 absent).

Roll Call Vote:

Kiefer- Y

Jensen- Y

Keating- Absent

Tarantsey- Y

Shepherd- Absent

HR Answers:

Director Kiefer stated that the Board has received the report on the investigation of the Talent incident from HR Answers, and that it has been reviewed by legal counsel. The Board plans to review the report in an executive session, during which legal counsel Jacquelyn Bunick will walk the Board through the findings. An executive session will be scheduled for some time next week, pending the availability of all Board members.

ADJOURN

President Kiefer adjourned the meeting at 4:27 p.m.

/s/ Yoli Diaz, Recording Secretary