



## **MINUTES**

### **ATTENDEES**

Present at the meeting were: Board Members Viki Brown (President), Kim Young (Vice President), Susan Kiefer, Marissa Barrientos Shepherd, and Kevin Keating.

Additional attendees: Kari May (Library Director), Kelda Vath (Assistant Director, Support Services), Joan Vigil (Assistant Director, Public Services), Brynn Fogerty (HR Manager), Ginny Auer (Foundation Executive Director), Thomas McLanahan (Finance Manager), Jacquelyn Bunick (Legal Counsel), and Val Nowak (Executive Assistant).

### **CALL TO ORDER/ROLL CALL**

President Brown called the meeting to order at 4:02 p.m. Roll call was taken, and the Land Acknowledgement read.

### **INTRODUCTIONS / PROCLAMATIONS**

### **CONSENT AGENDA**

**MOTION:** Director Young moved to approve the agenda and accept the items on the consent agenda. Director Keating seconded, and the motion was approved unanimously.

### **ORAL REQUESTS AND COMMUNICATIONS FROM AUDIENCE**

The Board heard comment from community member Eric Dziura, who commented favorably on the Facilities Master Plan and thanked the Board for their efforts. He suggested that recordings of board meetings be made available on the JCLS website.

### **REPORTS**

#### **Library Director's Report**

Director May introduced Carrie Turney Ross, who presented an overview of the upcoming Rogue Reads titles and the programming that will relate to them. Director Brown asked what happens to additional copies of the titles once the programming is over. Worn copies are withdrawn, others may be gathered into book club bags, and the remainder would be donated to the Friends groups to sell. Director May then highlighted items in the October report, focusing on the eclipse programming and the cozy mystery weekend in Ashland. She also noted that the Collection Development Department is working on developing the Library of Things collection in accordance with the results of the task force work.

#### **Facilities Master Plan**

Director May summarized the progress that has been made in the Facilities Master Plan. The Community Survey will be finalized in the next couple of weeks and will be translated into Spanish and also available in print for those without access to the online version. The survey will be available on the JCLS website and be distributed through a variety of e-newsletters. It will also be made available at community events that the library attends. There will be a Strategic Visioning Workshop scheduled in February with local community stakeholders. May invited the Board to email her with suggestions of community members to include in the workshop.

### **UNFINISHED BUSINESS**

none

## **NEW BUSINESS**

### **Budget Committee Member Recruitment**

There is currently one vacancy and one seat that may be reappointed, and the seats will be open for recruitment. Directors Kiefer and Keating were appointed to a Budget Recruitment subcommittee. The positions will be advertised on the website, and the committee will contact and interview applicants. The selected candidate(s) will be presented at the February Board Meeting for appointment. The Budget Committee will begin their work in March 2024.

## **COMMITTEE AND BOARD MEMBER REPORTS**

### **Advocacy Committee**

Director Young summarized the meeting, which largely focused on updating the charter and workplan.

### **Director's Evaluation Committee**

Director Brown summarized the recommended process that the subcommittee has established. A third party will be sought in January.

Director Brown adjourned the public meeting into Executive Session at 4:40.

The Board rejoined the public meeting at 4:56 p.m.

## **ADJOURN**

President Brown adjourned the meeting at 4:58 p.m.

/s/ Val Nowak  
Recording Secretary