



MINUTES

ATTENDEES

Present at the meeting were: Board Members Eric Dziura (President), Viki Brown (Vice President), Susan Kiefer, Marissa Barrientos Shepherd, and Kim Young.

Additional attendees: Kari May (Library Director), Kelda Vath (Assistant Director, Support Services), Brynn Fogerty (HR Manager), Ginny Auer (Foundation Executive Director), Brittany Brite (Finance Manager), Jacquelyn Bunick (Legal Counsel), and Val Nowak (Executive Assistant)

CALL TO ORDER/ROLL CALL

President Dziura called the meeting to order at 4:01 p.m. Roll call was taken, and the Land Acknowledgement read.

INTRODUCTIONS / PROCLAMATIONS

President Dziura congratulated Director Kiefer on being re-elected to the Board, and extended congratulations to Director Shepherd and Kevin Keating, who were newly elected.

CONSENT AGENDA

MOTION: Director Shepherd asked to add comments. Director Dziura offered to include them during the Board Member Reports at the end of the meeting. Director Kiefer moved to approve the agenda as amended, Young seconded, and the motion was approved unanimously. **MEMBER** moved to approve the consent agenda item. Director Brown seconded, and the motion was approved unanimously.

ORAL REQUESTS AND COMMUNICATIONS FROM AUDIENCE

Public comment was given by three community members and consisted of support for the water feature located on Central Avenue, and concerns regarding the reappointment of security services in the library.

REPORTS

Library Director

Director May introduced Bear Creek Area Manager Kristen Anderson, who presented some of the ways that library services have adapted to the Ashland Library HVAC project. Staff have been creative with programming, and have shown great success. Outreach has taken place at SOU, the YMCA, and the Rogue Valley Grower's Market. Teen events took place in Talent and Phoenix, and Children's held programs in local parks. Many of these events have been so successful, they are going to look into offering them regularly.

Director May then shared highlights from the OLA conference, and the Libros for Oregon. Many branches held ribbon-cutting ceremonies to celebrate expanded hours. She then noted a correction to the report that the Facilities Master Plan had not been issued yet.

Director Dziura thanked the presenters for all that they had done to keep a high standard of library services in the midst of a building closure. Director Brown thanked the social services team for expanding services to additional branches.

Financial Report

Finance Manager Brittany Brite shared an overview of the end-of-year finances. Overall, things are on track and looking good. An increase in the Capital Improvement Fund is due to the HVAC project.

Statistics Report

Assistant Director of Support Services Kelda Vath shared some initial data regarding library use before and after the hours expansion project. Every branch has seen an increase in library visits, cards issued, and item circulation since hours were expanded on April 10.

UNFINISHED BUSINESS

Annual JCLD Board Retreat

Director Dziura asked the Board if they would like to hire an outside facilitator for the upcoming Board Retreat, which will be held at the Eagle Point Library on one of the Saturdays in July. An email will be sent to Board Members to inquire their availability, and a presenter will be chosen once a date has been finalized.

Director's Evaluation Process and Timeline

Director Dziura summarized that the timeline is yet to be finalized, but that the Board will be kept informed.

Security Update

Director May shared that an RFP will be issued for the long-term contract, and that the current contract with Northwest Security has been extended until the end of the current fiscal year. Director Dziura asked regarding how many security staff members are necessary. Assistant Director of Public Services Joan Vigil replied that most security guards require two people to a shift to provide backup if needed. Director Young inquired how incident reports are submitted. Currently, Northwest Security has a different process, but all incident reports are submitted to Library Administration.

Director May reached out to Police Chief Ivens to see how his perspective of the increased security is. He said that he had no comment, but that in general, no news is good news. Regarding the Rules of Conduct Policy, recommended revisions will be sent to the Policy Committee later this week, and it is planned that the final policies will be brought to the Board in June.

Director Young asked that the number of incidents reported to Medford Police be reported on regularly. While this data belongs to the Medford Police, it will be requested moving forward.

Director Kiefer asked if services to the unhoused have been reduced. Services have been adjusted, with a focus more on making referrals rather than to providing services directly. The Morning Hours program has shifted from once a week to once every two weeks.

COMMITTEE AND BOARD MEMBER REPORTS

Relationship Committee

A summary of the committee's last meeting may be found in the board packet.

Director Shepherd summarized comments that had been made to her regarding LGBTQ books on display, and that the commenters did not want to bring their children into the library. She also questioned the partnership between the Library and the Stabbin Wagon organization, which provides needle exchange programs. Director May noted that there was no association between the Stabbin Wagon and the Library, especially regarding meetings held in Library spaces. Library displays are usually up for four weeks.

ADJOURN

President Dziura adjourned the meeting at 5:23p.m.

/s/ Val Nowak

Recording Secretary