



MINUTES

ATTENDEES

Present at the meeting were: Board Members Eric Dziura (President), Jill Turner (Vice President), Susan Kiefer, Viki Brown and Kim Young.

Additional attendees: Kari May (Library Director), Kelda Vath (Assistant Director, Support Services), Brynn Fogerty (HR Manager), Ginny Auer (Foundation Executive Director), Brittany Brite (Finance Manager), Ryan Bradley (Marketing Coordinator), Elanna Erhardt (Business Librarian), Jacquelyn Bunick (Legal Counsel), Kristin Anderson (Bear Creek Area and Ashland Branch Manager), Crystal Zastera (Facilities & Operations Manager), Marlina Fajardo (HR Specialist), Laurin Arnold (Central Area and Medford Branch Manager), and Val Nowak (Executive Assistant).
Guests: Meloney Robles, Charlene Prinsen, Midge Thierolf, Ashely Coleman, James Snyder, Brian Young, and Linda Thomas-Bush. In addition, two community members joined via phone.

CALL TO ORDER/ROLL CALL

President Dziura called the meeting to order at 4:00 p.m. Roll call was taken, and Land Acknowledgement read.

INTRODUCTIONS / PROCLAMATIONS

Foundation Director Ginny Auer introduced new board members Midge Thierolf, Brian Young, and Rick Liebowitz.

AGENDA

MOTION: Vice President Turner moved that the agenda be approved as presented, Director Kiefer seconded. Motion was approved unanimously.

CONSENT AGENDA

MOTION: Vice President Turner moved that all items in the consent agenda be accepted, Director Brown seconded. Motion was approved unanimously.

ORAL REQUESTS AND COMMUNICATIONS FROM AUDIENCE

Community member Kathy Hathaway requested that the Library stop mask requirements as soon as possible.

Community member Ashely Coleman requested additional service options for patrons who are unable or unwilling to wear masks while in the Library.

After experiencing technical difficulties in making her public comment, community member Meloney Robles was able to make her comments during the discussion item Pandemic Response. She shared an unpleasant incident that she experienced at the Medford Branch and requested that policy be addressed to accommodate mask exceptions and staff response.

After the public comment period had ended, additional comments were made in a virtual chat window regarding these topics, and those comments have been saved.

REPORTS

Presentation of Check from Kenneth Hulbert Foundation

Linda Thomas-Bush presented a check for \$132,845.00 to benefit the Library on behalf of the Kenneth Hulbert Foundation. This check is presented annually and designated for youth materials and adult reference and research

sources.

Library Director's Report

Director May invited Human Resources Specialist Marlana Fajardo to present an overview of the recently-formed JCLS Wellness Committee. This committee exists to promote, encourage, and support the health of JCLD staff. May then shared highlights from the Director's Report, including a progress report on the Ashland renovation project and an update on the strategic planning process.

Jackson County Library Foundation Report

Director Auer shared highlights from her report, focusing on a progress report on Foundation goals.

UNFINISHED BUSINESS

Pandemic Response

Director May summarized the Library's current COVID-19 pandemic response. The Library continues to follow the Oregon State mask mandate, and discussions regarding the way that staff enforces the mandate are underway. The Board discussed the upcoming removal of the mandate, and what preparations should be taken. May stated that the Library will have a press release ready for when changes to the mask mandate are made.

Appointment of Budget Committee Members

On behalf of the screening committee, President Dziura recommended that Echo Fields and Arti Kirch be appointed to the Budget committee as citizen representatives.

MOTION: Director Kiefer moved to appoint Echo Fields and Arti Kirch to the Budget Committee, Vice President Turner seconded. The motion was approved unanimously.

NEW BUSINESS

5-13 Meeting Room Policy Review

Director May shared the proposed updates to policy 5-13, which focuses on wording regarding copyright infringement for films shown by groups who reserve the meeting rooms.

MOTION: Vice President Turner moved that the meeting room policy be adopted as presented, President Dziura seconded. The motion was approved unanimously.

COMMITTEE AND BOARD MEMBER REPORTS

Technology Committee: President Dziura shared highlights from February's Technology Committee Meeting, including equipment upgrades, an anticipated project to expand Wi-Fi coverage, and the ticketing system that the Library has recently adopted.

Relationship Committee: Director Kiefer welcomed Collette Boehmer to the committee and shared a summary of their last meeting.

Facilities Committee: President Dziura shared updates regarding the Facilities Committee Meeting held earlier in the week. An update to audiovisual equipment installation was discussed, as was the ongoing renovations to the Ashland Library. Because some of the upcoming renovations may necessitate temporary library closures, updates will be shared at a future Board meeting. The report ended with an overview of upcoming projects, focusing on carpet installation that is due to start at the Medford Library in March.

ADJOURN

President Dziura adjourned the meeting at 5:26 p.m.

/s/ Val Nowak
Recording Secretary