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**Library Operations Policies****Section #**

<b>Policy 5-10</b>	<b>Rules of Conduct</b>	<b>Created: 4/2/2015</b> <b>Revised: 12/15/2021</b> <b>Approved: 12/15/2021</b>
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**I. Purpose**

This policy explains the rules and expectations to protect the rights and safety of library patrons, staff members and volunteers, while also protecting library facilities, materials, and property.

**II. Introduction**

Jackson County libraries are places of information, knowledge, learning, and gathering. They are places where anyone may come and be welcomed, served, and find space to be heard. The Library is committed to serving everyone equitably, recognizing that some experience barriers when accessing services and resources. The Library is committed to eliminating these barriers that may sometimes hinder full and equitable access to these community members, including those who are experiencing homelessness, those with health challenges, those with income challenges, and other vulnerable or marginalized members of the community. Services will not be denied or abridged because of religious, racial, social, economic, or political status; mental, emotional, or physical condition; age or gender; or sexual orientation. We are open to all individuals but not all behaviors. A mutual relationship of respect and care with appropriate boundaries between the Library and patrons is necessary to maintain a peaceful environment.

**III. Library Standards**

Jackson County Library Services strives to create a community of kindness, belonging, and safety. We want our libraries to be a welcoming place for everyone. Those disrupting the intended use of the Library will be asked to leave, and their Library privileges may be suspended. This behavior policy extends to all Library programs and services, including in-person programs, virtual programs, and at outreach events where staff are present as representatives of the Library. It serves to define the rules regarding appropriate use of the Library. Patrons are expected to comply with staff requests at all times.

We respectfully ask that everyone:

**Use Spaces as Intended**

Smoking, consuming alcohol, and drug use are not permitted. Restrooms are intended for toilet use and handwashing only. Covered drinks and reasonable snacking are okay, but please enjoy



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meals outside. Resting and relaxing in the quiet spaces while utilizing library resources in the library are welcomed. We may check in with you to make sure you are okay.

**Be Considerate**

Loud and unreasonable noise must be taken outside of the library.

**Be Respectful**

Speak with kindness and respect toward other patrons and staff. Obscene, harassing, abusive language, gestures, or behaviors are not allowed. Take care of library property and materials.

**Be Responsible**

Follow all laws, ordinances, and regulations including the Internet Use and Safety Policy. Weapons are not allowed in the library including any item used in a threatening manner.

**Be Safe**

Keep your belongings near you; the library is not responsible for items that become lost or stolen. Be mindful of possessions so they do not block entries, exits, and aisles. Keep children under your care (see Unattended Children in the Library Policy).

**Enjoy your visit**

**Fine print**

Shoes and clothing are required.

Enjoy roller and wheeled sports outside; please secure bikes outside.

Staff will address the source of pervasive smells.

Pets are not allowed; service animals are welcome.

There is zero tolerance for violation of laws, ordinances, and regulations.