



MINUTES

ATTENDEES

Present at the meeting were: Board Members Cathy Shaw (President), Eric Dziura (Vice President), Jill Turner, George Prokop and Susan Kiefer.

Additional attendees: Kari May (Library Director), Claudine Taillac (Assistant Director, Public Services), Lisa Marston (Assistant Director, Administrative Services); Brynn Fogerty (HR Manager), Christopher Davis (Assistant Director, Support Services), Ryan Bradley (Marketing Coordinator), Kristin Anderson (Bear Creek Area Manager, Ashland Branch Manager), Crystal Zastera (Operations Coordinator), Carrie Turney Ross (Adult Services Coordinator), Jacquelyn Bunick (Legal Counsel), Kira Lesley (SOHS Archivist), Doug McGeary (SOHS Board President), and Daisy Fields (Executive Assistant).

CALL TO ORDER/ROLL CALL

President Shaw called the meeting to order at 4:00 p.m. Mrs. Fields took the roll call.

CONSENT AGENDA

MOTION: Director Turner moved to approve the items on the consent agenda, including the February 11, 2021 Regular Board Meeting Minutes, and the RCC IGA for new ILS. Director Kiefer seconded the motion. The motion was approved unanimously.

SPECIAL PRESENTATION & PROCLAMATIONS

Presentation of the Hulburt Bequest

Linda S. Thomas-Bush, U.S. Bank, provided a background on the Ken and Lucille Hulburt Bequest and presented a check for \$124,840, which will be used for materials and programs serving the youth and mature populations of Jackson County.

Proclamation – National Library Week

President Shaw read the proclamation for National Library Week taking place April 4th through April 11th, 2021.

ORAL REQUESTS AND COMMUNICATIONS FROM AUDIENCE

During public comment, community member Rob Schlapfer shared concerns regarding the Equity, Diversity, and Inclusion training that JCLD staff are currently participating in. President Shaw thanked him for his comments.

REPORTS

Library Director's Report

Library Director Kari May introduced Mehmood Madha, JCLS Social Worker. Mr. Madha shared the core values of social work and gave a brief overview of his program and the services that are offered to library patrons and the community at large. He is working to instill institutional cultural change as well

as address policies that limit access to our most vulnerable patrons. Mr. Madha's position is funded, in part, by a grant from Oregon Community Foundation.

Library Director May introduced Ryan Bradley, JCLS Marketing Coordinator, who gave a brief presentation of the Library's new website, which is scheduled to launch April 19, 2021. Mr. Bradley pointed out highlights of the site as well as some of the changes. The website launch is scheduled to coincide with the new Integrated Library System (ILS), Koha hosted by Bywater Solutions, which will replace Polaris.

Ms. May shared that it is the one-year anniversary of the Library's COVID-19 response and branch shutdowns. Since Jackson County is still at High/Extreme risk status, the library continues to offer enhanced front-door services for online holds as well as virtual programs and Storywalks and Take & Make activities for the younger audiences. While patrons cannot currently browse the stacks, there are multiple online events and learning opportunities as well as book clubs to participate in.

Southern Oregon Historical Society Quarterly/Annual Report

SOHS presented their 2020 Annual Narrative Report along with the accompanying statistics. Doug McGear, SOHS Board President, stated that they are working to develop a SOHS Library connection with JCLS to show connection and share resources. Ms. May added that there might be an opportunity for discovery of the SOHS Library through the new JCLS catalog.

NEW BUSINESS

Review Process for Library Director

MOTION: President Shaw moved to approve the review process for the Library Director. Vice-President Dziura seconded the motion. The motion was approved unanimously. It was noted that the Executive Committee will be the evaluating committee.

Award of Contract: E-Rate Contract

MOTION: Director Turner moved to approve the E-Rate contract for Library internet services with increased bandwidth, and to replace existing network switches. President Shaw seconded the motion; the motion was approved unanimously.

Board Committee Charters and Work Plans

Committee Charters and Work Plans were submitted for the following JCLD Board committees: Advocacy, Data & Metrics, Facilities, Finance, Policy, JCLD/JCLF Relationship, and Technology. There was a brief discussion about the need for additional Board members to sit on the Technology and Finance Committees. Vice-President Dziura agreed to join the Technology Committee, and Director Kiefer agreed to join the Finance Committee. Committee assignments will be revisited at the Annual Planning Meeting; the date of this meeting is still to be determined.

MOTION: Director Kiefer moved to approve the Board Committee and Work Plans as corrected. Director Prokop seconded the motion. The motion was approved unanimously.

JCLD/JCLF MOU

MOTION: Director Kiefer moved to approve the Memorandum of Understanding between the Jackson County Library District and the Jackson County Library Foundation, with corrections noted. Director Prokop seconded the motion. The motion passed unanimously.

COMMITTEE AND BOARD MEMBER REPORTS

Data/Metrics Committee

Director Turner reported that the Data/Metrics Committee had met on February 8, 2021. The committee is working to determine which data they will be evaluating and how best to present their findings as meaningful to the Board as a whole.

FUTURE MEETINGS/EVENTS/OBSERVANCES

The next regular Board meeting will be held on Zoom, Thursday, April 8, 2021, at 4:00 p.m.

ADJOURN

President Shaw adjourned the Regular Board Meeting at 5:19 p.m.

/s/ Daisy A. Fields

Recording Secretary