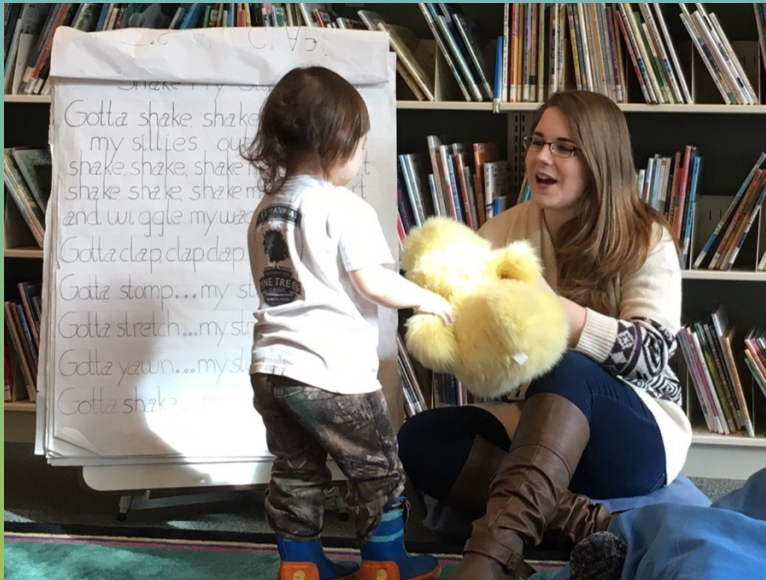


Jackson County  
Library District  
Adopted  
Budget  
2019-2020

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**LEARN**

**CONNECT**

**GROW**

# Jackson County Library District



## MISSION

- To connect everyone to information, ideas and each other.

## VISION

- Through the Jackson County Libraries individuals reach their potential and our communities thrive.

## VALUES

- Respect
- Accessibility
- Integrity
- Innovation
- Collaboration

# Jackson County Library District

## 2019-2020 Budget Message



- 📌 The 2019-2020 budget was developed using the 2018-2019 actuals to date and estimating the remaining expenditures for the year. This was then the basis for estimating the expenditures for 2019-2020.
- 📌 Several Board-approved plans guided the development of this budget, including the *2016-2021 JCLS Strategic Plan, 2-Year Plan to Increase Active Cardholders, Three-Year Technology Plan, Collection Development and Management Plan, Facilities Plan – Objective 1*, and the recent *Marketing Plan*. The long range financial plan presented to the Board in October 2018 and a March 2019 proposal from the Jackson County Library Foundation (JCLF) also informed this budget.
- 📌 Anticipated expenditures to support the transition to a District-operated library system on July 1, 2020 are also reflected in this budget:
  - 📌 \$450,000 – Transition team 4.25 FTE (Personnel Services)
  - 📌 \$250,000 – Transition expenses (Materials and Services)
- 📌 Since the District will be in a transition year, the ending fund balance has been increased by \$1,975,469 to cover potential cost increases in FY20/21.

# Jackson County Library District

## 2019-2020 Budget Priorities



- 📌 Provide monies to fund the District's strategic priorities: 2020 Transition and the *2-Year Plan to Increase Active Cardholders*, a plan based on the 5-Year JCLS Strategic Plan, the OLA standards, and the "75% by 2023" active cardholder goal
- 📌 Enhance the Library's aging facilities through repairs and renovations, and the creation of welcoming, flexible spaces for exploration and discovery
- 📌 Support philanthropic community partners whose efforts in fundraising, advocacy, and community outreach help fulfill the Library District's mission
- 📌 Transfer \$2,050,000 from the ending fund balance to the Capital Improvement Fund to ensure sufficient reserves to maintain and improve 15 library buildings
- 📌 Retain the current cost per thousand to the taxpayers of Jackson County of 52 cents per \$1,000 of assessed value
- 📌 Provide for a sufficient ending fund balance to cover operational expenses of approximately \$4 to \$4.5 million in the following fiscal year until the first property tax collection in November 2019



# Jackson County Library District

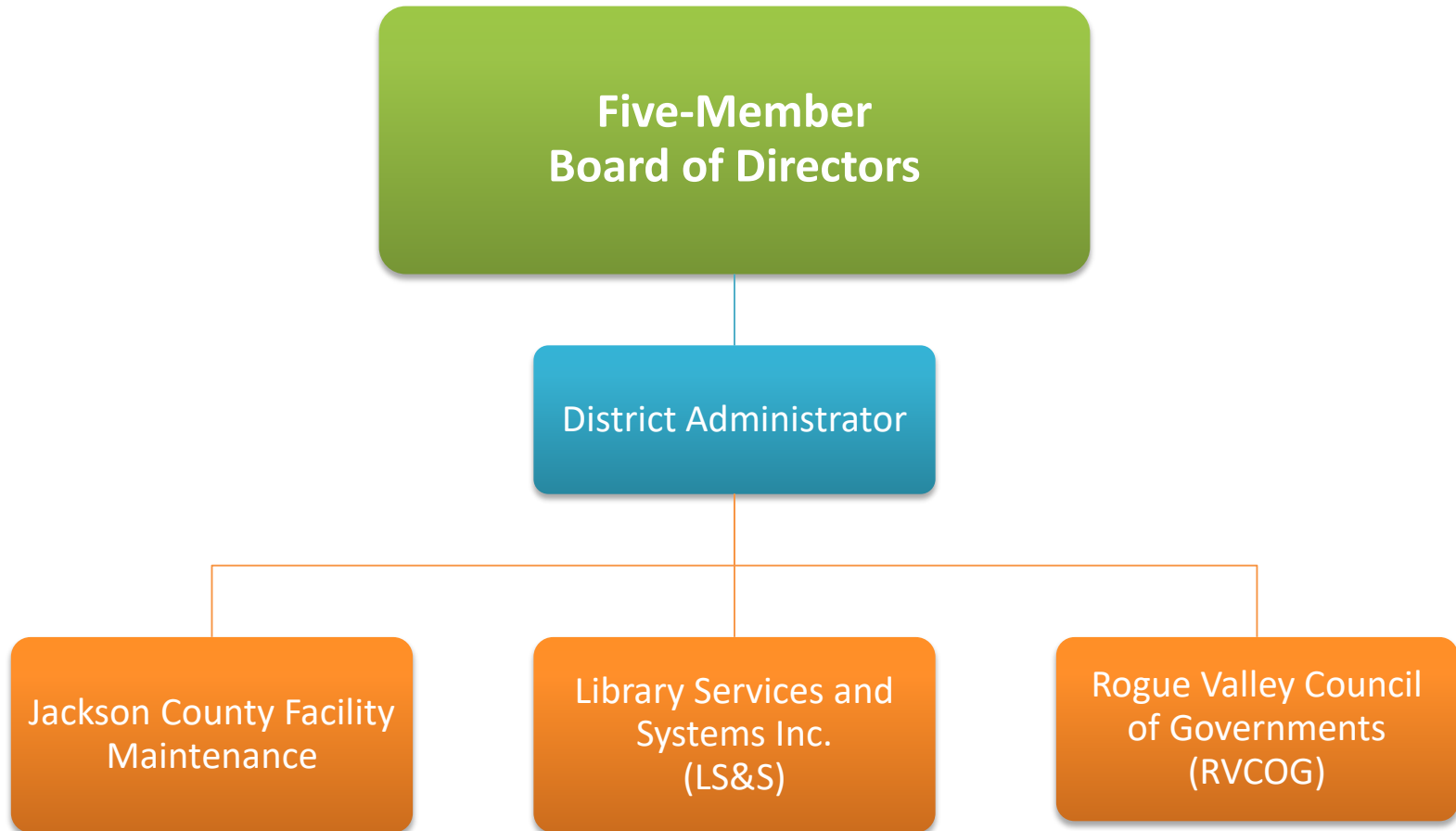
## Major Contracts for 2019-2020



- 📌 *Library Services and Systems (LS&S)* – library management and operations
- 📌 *Jackson County* – facilities maintenance, landscaping, and property insurance
- 📌 *Rogue Community College (RCC)* – lease, joint operations, and Integrated Library System (ILS) at Medford Library
- 📌 *Pathway Enterprises* – custodial services and supplies, window cleaning, floor cleaning, and landscaping
- 📌 *Rogue Valley Council of Governments (RVCOG)* – accounting, payroll, and administrative services
- 📌 *Huycke O'Connor Jarvis* – legal services
- 📌 *Concierge Home and Business Watch* – security guards at Medford Library
- 📌 *Hunter Communications* – wide area network, internet access, wireless
- 📌 *TouchPoint and InfoStructure* – VOIP services

# Jackson County Library District

## Current Organizational Chart 2019-2020 (pre-transition)



# Jackson County Library District

## Branches and Hours of Operation



BRANCH	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Applegate	Closed	Closed	2pm – 6pm	10am – 2pm	Closed	2pm – 6pm	10am – 2pm
Ashland	12pm – 4pm	10am – 8pm	10am – 6pm	10am – 6pm	12pm – 5pm	Closed	12pm – 5pm
Butte Falls	Closed	Closed	10am – 3pm	Closed	12pm – 5pm	Closed	Closed
Central Point	Closed	Closed	10am – 6pm	10am – 6pm	10am – 6pm	10am – 6pm	12pm – 4pm
Eagle Point	Closed	Closed	10am – 4pm	10am – 4pm	12pm – 6pm	10am – 4pm	12pm – 4pm
Gold Hill	Closed	10am – 4pm	Closed	2pm – 6pm	Closed	1pm – 5pm	12pm – 4pm
Jacksonville	Closed	10am – 5pm	Closed	10am – 5pm	12pm – 6pm	Closed	10am – 2pm
Medford	12pm – 4pm	10am – 7pm	10am – 7pm	10am – 7pm	Closed	12pm – 4pm	11am – 4pm
Phoenix	Closed	Closed	11am – 5pm	1pm – 7pm	11am – 5pm	Closed	12pm – 4pm
Prospect	Closed	Closed	Closed	10am – 2pm	Closed	1pm – 5pm	10am – 2pm
Rogue River	Closed	10am – 4pm	10am – 4pm	Closed	1pm – 7pm	10am – 4pm	10am – 2pm
Ruch	Closed	Closed	10am – 5pm	Closed	1pm – 7pm	Closed	11am – 4pm
Shady Cove	Closed	Closed	12pm – 6pm	2pm – 7pm	Closed	10am – 5pm	Closed
Talent	Closed	Closed	10am – 6pm	12pm – 7pm	12pm – 7pm	10am – 5pm	10am – 5pm
White City	Closed	11am – 6pm	10am – 2pm	12pm – 5pm	Closed	Closed	10am – 4pm
Office	Closed	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	Closed



# Jackson County Library District Tax Projections



The following table projects a 4.255% increase in total assessed value for the 2019-2020 fiscal year. Jackson County estimates Net Collection Rate by reviewing budget experience over the past several years.

## Jackson County Library District Operating Levy Projection

	<b>Assessed Value</b>
January 2019 Assessed Value	\$ 20,603,677,825
Growth	4.255%
January 2020 Estimated Assessed Value	\$ 21,480,364,316
Rate	0.52
Gross Levy	\$11,169,789
Net Collection Rate	95.00%
<b>Estimated taxes to be received</b>	<b>\$ 10,610,000</b>

# Jackson County Library District

## Restricted Funds



Restricted Fund	Purpose of Funds	Balance 7/1/2018	Revenues	Expenditures	Balance 3/31/2019
EJ Smith Corpus	Purchase Pacific Northwest related books	8,648	-	-	8,648
EJ Smith #2453		77	-	-	77
Ted Gerlock Corpus	Purchase books about forestry	1,501	-	-	1,501
Hulburt Trust #2575	Enrichment programs for youth and mature readers	176,314	131,390	47,729	259,975
Kent Family Trust	To benefit library operation	8,301	-	612	7,689
Ready to Read 2018	Early literacy	26,249	-	16,100	10,149
Ready to Read 2019	Early literacy	-	34,951		34,951
Carpenter Foundation	Purchase books for Carpenter collection	678	3,000	1,431	2,247
OCF - Talent Library Fund	Summer reading program and collection materials	3,981	2,750	-	6,731
OCF - Finstrom Fund	Outreach to Homebound Program	20,736	-	9,235	11,501
OCF - Bixler Fund	Library cards for Applegate School students	5,000	-	-	5,000
OCF - Eunice Gray	Serve the sight impaired community	4,943	-	-	4,943
Ashland Levy	Enhance programs at Ashland Library	16,700	-	-	16,700
Lindberg Estate	For use by Ashland Library	101,487	17,946	-	119,433
		<b>\$374,615</b>	<b>\$190,037</b>	<b>\$75,107</b>	<b>\$489,545</b>
6/13/2019					10

# Jackson County Library District

## Major Building Maintenance 2019-2024



FISCAL YEAR	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	\$ 345,000	\$ 450,000	\$ 180,000	\$ 500,000	\$ 550,000
Rogue River Library: replace HVAC	60,000				
White City Library: replace HVAC	40,000				
Butte Falls Library: Exterior Paint	20,000				
Gold Hill Library: Exterior Paint	25,000				
Rogue River: Exterior Paint	25,000				
Phoenix Library: Exterior Paint	25,000				
Branch Libraries: LED Parking Lot Lights	150,000				
<b>Total 2019-2020</b>	<b>\$ 345,000</b>				
Ashland Library: Replace HVAC		400,000			
White City Library: Replace Concrete		50,000			
<b>Total 2020-2021</b>		<b>\$ 450,000</b>			
Phoenix Library: Replace HVAC			30,000		
Jacksonville Library: Replace HVAC			40,000		
White City Library: Roof Replacement			50,000		
Eagle Point Library: Replace HVAC			60,000		
<b>Total 2021-2022</b>			<b>\$ 180,000</b>		
Medford Library: Replace Boilers				100,000	
Eagle Point Library: Carpet Replacement				50,000	
Medford Library: Carpet Replacement - Phase 1				150,000	
Medford Library: Interior Light Upgrade				200,000	
<b>Total 2022-2023</b>				<b>\$ 500,000</b>	
Medford Library: Carpet Replacement - Phase 2					150,000
Medford Library: Replace Roof					400,000
<b>Total 2023-2024</b>					<b>\$ 550,000</b>

# Jackson County Library District

## Major Building Maintenance Projects

### 2019-2020



Fiscal Year 2019-2020 Projects	Amount
Rogue River Library: HVAC Replacement	\$ 60,000
White City Library: HVAC Replacement	\$ 40,000
Butte Falls Library: Exterior Paint	\$ 20,000
Gold Hill Library: Exterior Paint	\$ 25,000
Rogue River Library: Exterior Paint	\$ 25,000
Phoenix Library: Exterior Paint	\$ 25,000
Branch Libraries: LED Parking Lot Lights	\$ 150,000
<b>Total</b>	<b>\$ 345,000</b>

# Jackson County Library District Technology Plan Budget 2019-2022



Technology	Fiscal Years		
	2019 - 2020	2020 - 2021	2021 - 2022
<b>NEW PROGRAM DEVELOPMENT/CUSTOMER SERVICE</b>			
- Mobile Maker Space Solutions/Spark Spaces	25,000	55,000	55,000
- Library of Things (Chromebooks/Laptops/Kindles)	78,700	68,700	24,600
- Meeting/Study Room Enhancements	60,000	70,000	40,000
- Collaboration Station (Medford)	-	20,000	-
- Game Lab (Medford)	-	-	45,000
- Self-Check Kiosks	-	34,000	68,000
<b>Sub-Total</b>	<b>\$ 163,700</b>	<b>\$ 247,700</b>	<b>\$ 232,600</b>
<b>UPGRADE/MAINTAIN</b>			
- Staff Printers/Mobile Solution/Scanners	34,400	-	-
- Door Counters/Envisionware Upgrade	-	31,600	-
- Public Computer/Laptop Replacements	-	-	168,000
<b>Sub-Total</b>	<b>\$ 34,400</b>	<b>\$ 31,600</b>	<b>\$ 168,000</b>
<b>SOFTWARE/SUBSCRIPTIONS/SYSTEM MAINTENANCE</b>			
- BiblioCore	17,050	17,562	18,088
- Envisionware LPT1/LDS/Mobile Printing Services	20,587	20,587	20,587
- Other	13,247	13,247	16,847
<b>Sub-Total</b>	<b>\$ 50,884</b>	<b>\$ 51,396</b>	<b>\$ 55,523</b>
<b>TOTAL</b>	<b>\$ 248,984</b>	<b>\$ 330,696</b>	<b>\$ 456,123</b>

# Jackson County Library District

## Library Materials & 2-Year Plan Budget 2019-2020



- **\$1,314,337** – Expenditure: Library Materials
  - \$900,407 – LS&S Contract
  - \$194,445 – E-resources & databases
  - \$50,000 – Children’s materials
  - \$50,000 – Spanish materials
  - \$1,194,852 + 10% = \$1,314,337
    - 50% increase over FY18/19 budget (\$874,182)

Library  
Materials

- **\$26,500** – Expenditure: Strategic Plan Initiative
  - Marketing, advocacy training, outreach kits, services in Spanish, etc.
- **\$353,254** – Expenditure: LS&S Contract (7 FTE)
- Funds for **Technology** and **Library Materials** also support the 2-Year Plan

2-Year  
Plan



# Jackson County Library District



## LS&S Contract (Year 5)

- **\$5,374,037** – Library Management Services (LS&S)
- **\$33,765** – Managed E-Rate Services (Tech Ed)
- **\$16,883** – Collections Agency (UMS)
- **\$178,000** – Amendment 1 Staff Additions (2017)
  - Digital Services (3 FTE)
  - Early Literacy Bilingual Specialist (1 FTE)

LS&S  
Contract

- Out of Contract Expenses Approved by JCLD Board:
- **\$11,000** – Library Staff Parking
- **\$353,254** – Additional Library Staff
  - Ashland Branch Operations (2 FTE)
  - Digital Services (2 FTE)
  - Outreach Services (3 FTE)

**\$5,966,939**

# Jackson County Library District

## 2020 Transition Budget 2019-2020



- **\$579,420** – Expenditure: Personnel Services
- District Administrator, plus up to 4.25 FTE's budgeted to support the transition, e.g., Human Resources, etc.

Personnel  
Services

- *Professional Services*
- *Software/SaaS*
- *Materials and Equipment*
- *Miscellaneous*

Transition  
Expenses  
**\$250,000**

# Jackson County Library District 2019-2020 Revenues



**FORM  
LB-20**

## RESOURCES

### General

(Fund)

**Jackson County Library District**

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 Available cash on hand* (cash basis) or				1
2	5,208,942	7,285,062	7,500,000	2 Net working capital (accrual basis)	8,200,000	8,200,000		2
3	231,259	280,847	200,000	3 Previously levied taxes estimated to be received	200,000	200,000		3
4	82,739	178,228	164,400	4 Interest	323,000	323,000		4
5				5 Transferred IN, from other funds				5
6				<b>OTHER RESOURCES</b>				6
7	111,128	77,967	58,000	7 Fees	15,000	15,000		7
8	179,654	203,496	164,541	8 Charges for services	143,520	143,520		8
9	384,517	822,781	434,100	9 Grants and donations	602,600	602,600		9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	6,198,239	8,848,381	8,521,041	29 Total resources, except taxes to be levied	9,484,120	9,484,120	0	29
30			10,200,000	30 Taxes estimated to be received	10,610,000	10,610,000		30
31	9,262,464	9,722,161		31 Taxes collected in year levied				31
32	<b>15,460,703</b>	<b>18,570,542</b>	<b>18,721,041</b>	32 <b>TOTAL RESOURCES</b>	<b>20,094,120</b>	<b>20,094,120</b>	<b>0</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

# Jackson County Library District 2019-2020 Expenditures



FORM  
LB-31

## DETAILED EXPENDITURES

General  
(Name of Fund)

Jackson County Library District

	Historical Data			Expenditure Description	Budget for Next Year 2019-2020					
	Actual		Adopted Budget This Year Year 2018-19		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
	Second Preceding Year 2016-2017	First Preceding Year 2017-18								
1				1	<b>PERSONNEL SERVICES</b>			1		
2	-	-	100,000	2	Placeholder employee	1.0 FTE	-	-	2	
3		19,956	117,000	3	District Administrator	1.0 FTE	90,825	90,825	3	
4				4	Transition team	4.25 FTE	360,059	360,059	4	
5		19,956	217,000	5	Subtotal		450,884	450,884	5	
6				6	Fica and Medicare		34,500	34,500	6	
7				7	Workers Compensation		3,000	3,000	7	
8				8	Unemployment Insurance		9,950	9,950	8	
9				9	Health Insurance		50,400	50,400	9	
10				10	Retirement contributions		30,686	30,686	10	
11		-	-	11	Subtotal		128,536	128,536	11	
12	-	19,956	217,000	12	<b>Total Personnel Services</b>		<b>579,420</b>	<b>579,420</b>	12	
13				13	<b>MATERIALS AND SERVICES</b>			13		
14	43,045	43,123	60,000	14	Accounting Services		40,000	40,000	14	
15	10,300	10,501	11,025	15	Auditing Services		11,300	11,300	15	
16	124,392	97,551	76,000	16	Administrative Services		38,000	38,000	16	
17	921	930	1,072	17	Bank Fees/Interest Expense		1,072	1,072	17	
18	54,573	18,926	50,000	18	Consultant Fees		50,000	50,000	18	
19	24,638	-	30,000	19	Elections		-	-	19	
20	13,405	18,779	20,000	20	Insurance		30,000	30,000	20	
21	33,816	18,187	20,000	21	Legal Services		50,000	50,000	21	
22	<b>305,090</b>	<b>207,997</b>	<b>268,097</b>	22	Subtotal		<b>220,372</b>	<b>220,372</b>	22	
23	2,500	2,890	3,500	23	Membership and Dues		5,000	5,000	23	
24	2,080	1,072	2,000	24	Office Supplies		5,000	5,000	24	
25	1,336	2,207	2,000	25	Postage		4,000	4,000	25	
26	9,995	7,660	15,000	26	Registration/Tuition/Travel		20,000	20,000	26	
27	1,445	1,996	2,500	27	Advertising/Legal Notices		3,000	3,000	27	
28	<b>17,356</b>	<b>15,825</b>	<b>25,000</b>	28	Subtotal		<b>37,000</b>	<b>37,000</b>	28	
29	2,351	2,356	2,600	29	Alarm Services		3,465	3,465	29	
30	419,502	432,635	449,940	30	Building Repair/Maintenance/Landscaping		467,937	467,937	30	
31	9,290	40,863	250,000	31	Building Repair/Maintenance-Major/B-7's		245,000	245,000	31	
32	327,354	337,738	380,542	32	Custodial Services		419,322	419,322	32	
33	11,876	11,831	12,000	33	Custodial Supplies		12,600	12,600	33	
34				34					34	
35	<b>1,092,819</b>	<b>1,069,201</b>	<b>1,605,179</b>	35	<b>Subtotal this page</b>		<b>1,985,116</b>	<b>1,985,116</b>	-	35

# Jackson County Library District 2019-2020 Expenditures



FORM  
LB-31

## DETAILED EXPENDITURES

Jackson County Library District

General  
(Name of Fund)

	Historical Data			Expenditure Description	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1				1
2				2	<b>MATERIALS AND SERVICES (CONTINUED)</b>			2
3				3				3
4	6,020	2,552	7,033	4	9,072	9,072		4
5	2,000	-	2,000	5	2,000	2,000		5
7	53,782	68,649	79,407	6	84,791	84,791		6
8	582	-	25,000	7	25,000	25,000		7
9	<b>832,757</b>	<b>896,624</b>	<b>1,208,522</b>	8	<b>1,269,187</b>	<b>1,269,187</b>		8
10	9,521	7,547	30,000	9	30,000	30,000		9
11	19,751	-	25,000	10	25,000	25,000		10
12	16,048	11,863	50,000	11	50,000	50,000		11
13	114,435	127,607	306,885	12	200,000	200,000		12
14	-	25,056	119,922	13	50,000	50,000		13
15	-	-	-	14	250,000	250,000		14
15	-	950	500	15	500	500		15
16	<b>159,755</b>	<b>173,023</b>	<b>532,307</b>	16	<b>605,500</b>	<b>605,500</b>		16
17	4,968,608	5,188,281	5,337,287	17	5,966,939	5,966,939		17
18	772,710	813,500	874,182	18	1,314,337	1,314,337		18
19	-	27,258	22,000	19	23,100	23,100		19
20	-	22,871	2,500,000	20	26,500	26,500		20
21	-	13,000	39,000	21	39,000	39,000		21
				22	55,000	55,000		
				23	15,000	15,000		
22	<b>5,741,318</b>	<b>6,064,910</b>	<b>8,772,469</b>	24	<b>7,439,876</b>	<b>7,439,876</b>		22
23	214,589	233,739	240,800	25	241,500	241,500		23
24	45,927	40,203	45,000	26	31,500	31,500		24
25	11,299	12,963	15,000	27	15,750	15,750		25
26	1,699	1,697	1,500	28	3,550	3,550		26
27	29,666	31,400	32,000	29	32,550	32,550		27
28	18,173	19,146	18,000	30	18,900	18,900		28
29	<b>321,353</b>	<b>339,148</b>	<b>352,300</b>	31	<b>343,750</b>	<b>343,750</b>		29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	<b>6,284,810</b>	<b>6,648,282</b>	<b>9,770,516</b>	35	<b>8,509,989</b>	<b>8,509,989</b>		35

# Jackson County Library District 2019-2020 Expenditures



FORM  
LB-31

## DETAILED EXPENDITURES

General  
(Name of Fund)

Jackson County Library District

	Historical Data			Expenditure Description	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1				1
2				2	<b>MATERIALS AND SERVICES (CONTINUED)</b>			2
3				3				3
4	54,603	52,268	55,000	4	27,000	27,000		4
5	104,595	105,520	105,000	5	115,500	115,500		5
6	-	20,173	52,000	6	52,000	52,000		6
7	53,550	26,618	28,000	7	25,200	25,200		7
8	<b>212,748</b>	<b>204,579</b>	<b>240,000</b>	8	<b>219,700</b>	<b>219,700</b>		8
9	<b>7,864</b>	<b>15,253</b>	<b>16,000</b>	9	<b>16,000</b>	<b>16,000</b>		9
10				10				10
11	150		-	11				11
12	21,075	2,109	16,700	12	16,700	16,700		12
13	138,298	103,924	126,000	13	125,000	125,000		13
14	58,432	67,243	65,000	14	65,000	65,000		14
15	15,516	18,148	6,500	15	10,000	10,000		15
16	1,448		50,000	16	50,000	50,000		16
17				17	100,000	100,000		17
18	2,569	1,709	2,500	18	2,500	2,500		18
19	4,089	2,174	46,000	19	42,000	42,000		19
20	-		85	20	85	85		20
21	-		15	21	15	15		21
22	34,390	28,370	70,000	22	70,000	70,000		22
23	370	5,960	5,000	23	5,000	5,000		23
24	2,602	2,774	3,000	24	3,000	3,000		24
25		40,118	-	25	100,000	100,000		25
26				26	200,000	200,000		26
27	<b>278,939</b>	<b>272,529</b>	<b>390,800</b>	27	<b>789,300</b>	<b>789,300</b>		27
28	<b>7,877,180</b>	<b>8,189,888</b>	<b>11,805,495</b>	28	<b>10,940,685</b>	<b>10,940,685</b>		28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35				35				35
36				36				36



# Jackson County Library District 2019-2020 Expenditures



FORM  
LB-31

## DETAILED EXPENDITURES

General  
(Name of Fund)

Jackson County Library District

1	Historical Data			2	Expenditure Description	Budget for Next Year 2019-2020			3
	Actual		Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018	This Year Year 2018-2019						
1				1					1
2	298,461	257,127	350,000	2	CAPITAL OUTLAY	250,000	250,000		2
3				3					3
4	-	-	750,000	4	CONTINGENCY	750,000	750,000		4
5				5					5
6	-	2,050,000	2,050,000	6	TRANSFER TO CAPITAL IMPROVEMENT FUND	2,050,000	2,050,000		6
7				7					7
8				8					8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29									29
30				30					30
31	8,175,641	10,516,971		31	<b>TOTAL EXPENDITURES</b>				31
32			3,548,546	32	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	5,524,015	5,524,015		32
33	<b>8,175,641</b>	<b>10,516,971</b>	<b>18,721,041</b>	33	<b>TOTAL</b>	<b>20,094,120</b>	<b>20,094,120</b>	-	33

# Jackson County Library District 2019-2020 Reserve Fund



**FORM  
LB-11**

This fund is authorized and established by resolution / ordinance number \_\_\_\_\_ on (date) \_\_\_\_\_ for the following specified purpose:

## RESERVE FUND RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolish  
Date can not be more than 10 years after establishment.

Review Year: \_\_\_\_\_

### Capital Improvement Fund (Fund)

**Jackson County Library District**  
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020		
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018					
				RESOURCES			
2				2 Cash on hand * (cash basis), or			2
3			2,050,000	3 Working Capital (accrual basis)	4,016,279	4,016,279	3
4				4 Previously levied taxes estimated to be received			4
5		35,670		5 Interest			5
6		2,050,000	2,050,000	6 Transferred IN, from other funds	2,050,000	2,050,000	6
7				7			7
8				8			8
9				9			9
10	0	2,085,670	4,100,000	10 Total Resources, except taxes to be levied	6,066,279	6,066,279	-
11				11 Taxes estimated to be received			11
12				12 Taxes collected in year levied			12
13	<b>0</b>	<b>2,085,670</b>	<b>4,100,000</b>	13 <b>TOTAL RESOURCES</b>	<b>6,066,279</b>	<b>6,066,279</b>	13
14				REQUIREMENTS **			14
15				15			15
16		169,391	4,100,000	16 <b>CAPITAL OUTLAY</b>	6,066,279	6,066,279	16
17				17			17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26				26			26
27				27			27
28				28			28
29		1,916,279		29 Ending balance (prior years)			29
30			0	30 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>			30
31	<b>0</b>	<b>1,916,279</b>	<b>4,100,000</b>	31 <b>TOTAL REQUIREMENTS</b>	<b>6,066,279</b>	<b>6,066,279</b>	<b>-</b>