

**Jackson County Library District
FY 2018–2019 Budget Calendar**

Dates

Appoint budget officer	Thursday, March 8
Adopt budget calendar.....	Thursday, March 8
Appoint new budget committee (BC) members	Thursday, March 8
Publish notice of 1 st and 2 nd BC meetings on District Website	April 25-May 15*
Publish notice of 1 st and 2 nd BC meetings in <i>Mail Tribune</i>	April 25-May 20*
BC meets - receives budget message and proposed budget.....	Thursday, May 24
BC meets again, if needed.....	Thursday, May 31
Publish notice of budget hearing on District website.....	June 1-June 10
Public notice of budget hearing in <i>Mail Tribune</i>	June 1-June 10
Hold budget hearing at Board’s regular June meeting	Thursday, June 14
Enact resolutions to adopt budget, make appropriations, etc.....	Thursday, June 14
Submit tax certification documents.....	by July 15
Send copy of all budget documents to county clerk.....	by September 30

*Public notice of all budget committee meetings and the budget hearing shall be printed once in the *Mail Tribune* 5 to 30 days prior to the meetings. Additional public notice will be posted on the District’s website at least 10 days prior to the meetings.

Note: All budget committee meetings will begin at 4:00 p.m. in the Adams Meeting Room at the Medford Library.

Approved March 8, 2018