



JACKSON COUNTY LIBRARY DISTRICT (JCLD)  
**SPECIAL BOARD MEETING**  
Medford Library, Large Meeting Room  
205 South Central Avenue  
June 25, 2020, at 4:00 p.m.

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## MINUTES

### ATTENDEES

Present at the meeting were Board Members Susan Kiefer (President), Cathy Shaw (Vice President), Jill Turner and Eric Dziura. George Prokop was absent.

Additional attendees: Kari May (Library Director), Carey Hunt (Assistant Library Director), Claudine Taillac (Assistant Library Director), Crystal Zastera (Library Operations Manager), Kevin Keating (JCLF Board Member), Jacquelyn Bunick (Legal Counsel), Lisa Marston (District Administrator), and Donovan Edwards (Administrative Assistant)

### CALL TO ORDER

Director Shaw called the meeting to order at 4:01 p.m.

### NEW BUSINESS

#### Jackson County Library Foundation Committee

**MOTION:** Director Turner moved to approve the Jackson County Library Foundation Committee. Director Dziura seconded the motion. The motion was approved unanimously.

#### Resolution 2019/2020-10 Authorizing Jackson County Library District's Banner Bank Commercial Mastercard, Setting Limit(s), and Designating Authorized Cardholder(s)

**MOTION:** Director Turner moved to approve Resolution 2019/2020-10 Authorizing Jackson County Library District's Banner Bank Commercial Mastercard, Setting Limit(s), and Designating Authorized Cardholder(s). Director Shaw seconded the motion. The motion was approved unanimously.

#### Resolution 2019-2020-11 Adopting General Acknowledgement of Responsibilities

**MOTION:** Director Kiefer moved to approve Resolution 2019-2020-11, which clarifies the District's historical relationship with LS&S and library staff in support of the District's transition to a direct employer. Director Dziura seconded the motion. The motion was approved unanimously.

#### Facilities Transfer Documents

**MOTION:** Director Turner moved to approve the Facilities Transfer Documents which include Ashland - IGA (termination), Ashland - IGA (lease), Central Point - IGA (termination), Central Point - Deed, Central Point - IGA (lease), Eagle Point - Transfer and Assignment, Gold Hill - Deed (revised), Shady Cove - IGA (termination), Shady Cove - Bill of Sale, Shady Cove - IGA (lease and maintenance agreement). Director Kiefer seconded the motion. The motion was approved unanimously.

### NEXT MEETING

The next meeting will be held on Zoom, Thursday, July 9th, 2020.

### ADJOURN

Vice President Shaw adjourned the Regular Board meeting at 4:11 p.m.

/s/ Donovan Edwards

Recording Secretary