

PRESS RELEASE

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Contact: Jackson County Library Services, 541-774-8679

Free Basic Computer Classes at Jackson County Library Services

Free Adult Basic Computer Classes are offered during July at the Applegate, Medford, and Ruch branch libraries. All classes are bilingual (English and Spanish) and seating is limited. Reservations are encouraged. Please call the individual library branch to reserve a spot in any or all classes.

Applegate Branch Library, 18485 North Applegate Road, 541-846-7346
Basics I Tuesdays, 1:30 – 3:30 p.m.: July 13, 20, 27, August 3

Medford Branch Library, 205 South Central Avenue, 541-774-8679
Basics II Wednesdays, 10 a.m. – 12 noon: July 14, 21, 28, August 4
Basics I Wednesdays, 2 – 4 p.m.: July 14, 21, 28, August 4
Repeated Fridays, 6 – 8 p.m.: July 16, 23, 30, August 6

Ruch Branch Library, 7919 Highway 238, 541-899-7438
Basics I Tuesdays, 10:30 a.m. – 12:30 p.m.: July 13, 20, 27, August 3

Basics I

Session One – Using the Mouse and Keyboard – Like all classes in the series, this class is very hands-on.

Session Two – Internet Navigation – Learn what the Internet is, how to navigate around it, and use a search engine.

Session Three – Electronic Mail (E-mail) – Students will learn to establish an e-mail account and practice using the service.

Session Four – Individualized Instruction and Practice – Students may bring their own laptop computers and discuss any additional issues or questions.

Basics II

Session One – Word Processing – Learn to format, edit, and enhance text as well as import text and graphics.

Session Two – Photo Editing – Students will learn to import pictures and adjust the images. A digital camera will be provided by the instructors.

Session Three – File Management – Effectively manage data on the computer, transfer files to a flash drive, and burn data CDs.

Session Four – Review and Practice – Students will practice their skills by creating a simple promotional flyer for the Library Computer Class.

These classes are supported by a bequest from the Kenneth A. & Lucille D. Hulburt Family Trust. For more information, please see the Jackson County Library Services Web site at www.jcls.org.



JACKSON COUNTY
Library Services

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